

## Tasks for 1428 AM FFT walk / 19-06-2023\_10\_43

	area	task	note	date
1	Car park	Tickets	Tickets displayed for every product	17.06.
2	Car park	Safety	No safety issues and fire exits clear	17.06.
3	Car park	Availability	Missing items - no specific areas with h  total	17.06.
4	Externals	Cleanliness	Bins empty	17.06.
5	Externals	Cleanliness	Car park clean	17.06.
6	PDU	Cleanliness	Landscaping and lighting ok	17.06.
7	Entrance	Cleanliness	Trolley bay clean	17.06.
8	Entrance	Availability	Trolleys available	17.06.
9	Entrance area	Compliance	Store information and opening hours in g ood condition	17.06.
10	Entrance area	Compliance	Licence displayed	17.06.
11	Entrance area	Inventory	Security guard present and active	17.06.
12	Flowers&Plants	Inventory	Check Egates with EAS card (and check rel action)	17.06.
13	no area	Freshness	Check freshness and R date	17.06.
14	Tills	Cleanliness	Tills clean	17.06.
15	Tills	Compliance	Counter caches available	17.06.
16	Tills	Inventory	Till gates closed	17.06.
17	Tills	Compliance	Cashiers aware of past belt rule. Enough tills open.	17.06.
18	Tills	Inventory	All trolleys checked for remaining items and all items paid for.	17.06.
19	SCOs	Cleanliness	SCOs clean	17.06.
20	SCOs	Compliance	SCO coordinator available and suitable n umber of SCOs open	17.06.
21	F&V	Availability	F&V bags in place	17.06.
22	F&V	Compliance	QFC signed	17.06.
23	F&V	Freshness	Spot check F&V quality	17.06.
24	Bake Off	Availability	All products on sale	17.06.
25	Bake Off	Compliance	Tickets show allergen and calorie info	17.06.
26	Bake Off	Compliance	Baking plan is compliant	17.06.
27	Bake Off	Cleanliness	Tongs clean and available	17.06.
28	Bake Off	Compliance	Only bread backstock stored in bakery	17.06.
29	Bake Off	Cleanliness	Bakery clean and tidy	17.06.
30	Bake Off	Availability	Bakery bags available	17.06.
31	Chiller	Compliance	No mould, vents not covered, temp ok	17.06.
32	Chiller	C-Date	Spot check c-dates and check all discoun t tray items	17.06.
33	M&P	Cleanliness	No blood	17.06.
34	M&P	Chill chain	Temp ok	17.06.
35	M&P	C-Date	Spot check c-dates and discount tray	17.06.
36	Assorted bread	C-Date	Check BBD	17.06.

37	Availability	LO presenters are full	17.06.
38	Availability	NF presenters are full	17.06.
39	Inventory	Bottle locks attached for over £9.49	17.06.
40	Chill chain	Check load lines and temperatures	17.06.
41	Inventory	Bottle locks attached for over £9.49	17.06.
42	Inventory	Bottle locks attached for over £9.49	17.06.
43	Availability	Backstock list generated/worked	17.06.
44	Availability	Status of delivery (worked in correct order)	17.06.
45	Availability	Stock correction routine poster and suspicious stock sheet present/actioned	17.06.
46	Inventory	Write off area setup correctly	17.06.
47	Compliance	3 weeks rota displayed	17.06.
48	Compliance	New starters scheduled with Training mentor.	17.06.